



# NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION

## BOARD OF DIRECTORS VIRTUAL MEETING MINUTES

August 13,  
2020

### Board of Directors Members present via GoToMeeting:

- Jill Johnson, County Commissioner; Island County, Board Chair
- Cammy Hart-Anderson, Human Services; designated alternate for Dave Somers, Snohomish County Executive
- Satpal Sidhu, County Executive; Whatcom County
  - Anne Deacon, Human Services Manager, designated alternate for Satpal Sidhu
- Heidi Beazizo, Sr. Legislative Analyst; Snohomish County, designated alternate for Jared Mead
- Rud Browne, County Council Member; Whatcom County
  - Jackie Mitchell, Behavioral Health Program Specialist, designated alternate for Rud Browne
- Bill Watson, Council Member; San Juan County
- Ken Dahlstedt, County Commissioner, Skagit County
  - Sarah Hinman, Skagit County Public Health, designated alternate for Ken Dahlstedt
- Sam Low, County Council, Snohomish County
- Pat O'Maley Lanphear, Advisory Board Chair

### North Sound Behavioral Health Administrative Services Organization (BH-ASO) staff present:

- Joe Valentine, Executive Director; North Sound BH-ASO
- Darrell Heiner, Accounting Specialist; North Sound BH-ASO
- Margaret Rojas, Assistant Director/Contracts Manager; North Sound BH-ASO
- Joanie Williams, Administrative Manager/Clerk of the Board; North Sound BH-ASO
- James Dixon, Quality Specialist; North Sound BH-ASO

### Guests present via GoToMeeting:

Brad Furlong, North Sound BH-ASO Counsel

### Call to Order and Introductions – Chair Johnson

The Chair called the meeting to order and initiated introductions via GoToMeeting

### Revisions to the Agenda – Chair

It was noted that the Proclamation from the Governor regarding the Open Public Meetings Act was extended to September 1<sup>st</sup> making allowance for virtual board meetings to continue to take place due to COVID.

### Approval of the June 11<sup>th</sup>, 2020, Minutes, Motion #20-33 – Chair Johnson

Bill Watson moved approval of the motion and Cammy Hart-Anderson seconded, all in favor, none opposed, motion #20-33 carried.

### Comments & Announcements from the Chair

The Chair noted that the Island County Stabilization Center is almost finished. She added that tours can be scheduled for anyone interested. She added that Pioneer will be running the Center.

### Reports from Members

- Anne Deacon, Whatcom County, said that the Whatcom County Stabilization Center is now projected to open around the 1<sup>st</sup> of November.
- Cammy Hart-Anderson, Snohomish County, said the Community COVID Outreach Counselor Program made contact with 382 individuals in the past month. The project is funded by CARES Act dollars and was mentioned in the paper.  
She added that another program funded by CARES Act dollars (Psychological First Aid Training) is being contracted through Compass and 5 of the 8 currently scheduled sessions are sold out.  
Cammy also mentioned that the Behavioral Health Capital Project is on track and going well. Occupancy is expected July 1<sup>st</sup>, 2021.

### Comments from the Public

There were no comments from the public

### Report from the Advisory Board

Pat O'Maley Lanphear, Advisory Board Chair, gave a brief on the Report from the Advisory Board and referenced the following topics:

- Visual Art and Stories/Poetry Contest (open to adults and children). The theme will be "This is My Story of Hope"
- Questions will be developed for the Managed Care Organizations (MCOs). The goal is collaborative dialogue sessions with the North Sound BH-ASO Advisory Board.

### Report from the Executive Director

Joe gave a briefing on the Action Item below, Motion #20-35, and referenced the Memo that was sent to the Board Members prior to the meeting. The Lease Cost Comparison Spreadsheet was referenced, and the monthly cost savings were noted, in addition to the purpose of downsizing the North Sound BH-ASO office space.

Brad Furlong (North Sound BH-ASO Counsel) spoke about the various aspects of the proposed lease. A Board Member asked if a shorter lease could be considered, which would reduce potential liability. Brad noted that he would draft up language for a possible shorter lease for the landlord to consider. Costs being covered under the 5-year term were discussed, versus amortizing the costs under a 3-year lease. Joe said the lease will be coming back to Board in September for a decision with cost detail.

An overview of the Executive Director's Report was given which included the following topics:

- UPDATE ON NORTH SOUND BH ASO FACILITY CLOSURE:
- CRISIS SERVICES
- DEPARTMENT OF HEALTH "BEHAVIORAL HEALTH IMPACT SITUATION REPORT"
- FIRST ANNUAL REPORT OF NUMBER OF PERSONS SERVED
- TRUEBLOOD MISDEMEANOR DIVERSIONS FUNDS
- PROPOSED UPDATE OF THE NORTH SOUND BH-ASO MISSION, VISION AND VALUES TO REFLECT COMMITMENT TO RACIAL EQUITY.
- ANNUAL HEALTH CARE AUTHORITY REVIEW
- MCO FUNDING RECONCILIATION UPDATE
- HCA ANNOUNCES RESULTS OF SUCCESSFUL BIDDERS TO EXPAND ACCESS TO INTEGRATED MANAGED CARE
- COVID WEEKLY DASHBOARD
- EXECUTIVE DIRECTOR FINANCIAL REPORT SUMMARY

Joe answered questions from the Board Members.



**Report from the Finance Officer**

Joe gave the Report from the Finance Officer and referenced the associated documents. He and Darrell answered questions from the Board.

**Report from the Governance Operations Committee**

*All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Executive Committee with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.*

**Consent Agenda****Motion #20-34**

- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from June 1st, 2020, through June 30th, 2020 in the amount of \$2,153,382.38. Payroll for the month of June in the amount of \$143,345.12 and associated employer benefits in the amount of \$56,808.98.
- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from July 1st, 2020, through July 31<sup>st</sup>, 2020 in the amount of \$1,666,244.89. Payroll for the month of July in the amount of \$145,605.68 and associated employer benefits in the amount of \$62,159.62.

Cammy Hart-Anderson moved the motion for approval, Bill Watson seconded, all in favor, none opposed, no abstentions, motion #20-34 carried

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**Action Items**

***For Executive Committee Approval***

**Summary:**

Valley Mall Way Lease..... Attachment

After reviewing the cost comparisons and future business needs it became evident that the most prudent option is to terminate the lease at 301 Valley Mall Way, Ste. 110. A certified letter of intent was sent to the landlord on July 24, 2020. The notice of termination will be sent with Board of Director Approval.

**Motion #20-35**

- The North Sound BH-ASO Executive Director has the authority to provide a termination notification to Pacific NW Properties for the lease on 301 Valley Mall Way, Ste. 110 and to negotiate with Windemere Commercial Real Estate on a five (5) year lease for the property at 2021 E. College Way, Mount Vernon, WA. 98273.

Cammy Hart-Anderson proposed an amendment to the motion that there would be exploration on early-out options from the 5-year lease. Rud Browne seconded the motion. All in favor of the motion as amended, none opposed, no abstentions, motion #20-35 carried as amended.

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**Summary:****Whatcom County Triage**

Whatcom County and the two providers, Pioneer Human Services (PHS) a substance use provider and Compass Health a mental health provider have requested startup funding for the new triage center. The proviso funding of \$500,000 annually is designated for services to Non-Medicaid individuals and not for startup costs. North Sound evaluated the two requests and determined the following amounts were appropriate for facility startup needs. These funds are General Fund-Sate (GF-S).

- PHS will receive \$205,452 for startup costs
- Compass Health will receive \$143,750 for startup costs

**Motion #20-36**

- North Sound BH-ASO-PHS-ICN-19-20 Amendment 5 to provide funding in the amount of \$205,452 for startup costs at the Whatcom Triage facility. The contract term of the contract is July 1, 2019 through June 30, 2021 with an automatic one-year renewal on July 1, 2021 based on continued compliance with the terms of the contract.

Ken Dahlstedt moved the motion for approval, Cammy Hart-Anderson seconded, all in favor, none opposed, no abstentions, motion # 20-36 carried

**Motion #20-37**

North Sound BH-ASO-Compass Health-ICCN-19-20 Amendment 5 to provide funding in the amount of \$143,750 for startup costs at the Whatcom Triage facility. The contract term of the contract is July 1, 2019 through June 30, 2021 with an automatic one-year renewal on July 1, 2021 based on continued compliance with the terms of the contract

Ken Dahlstedt moved the motion for approval, Cammy Hart-Anderson seconded, all in favor, none opposed, no abstentions, motion #20-37 carried

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**Summary..... Attachment****Update of North Sound BH-ASO Statement of Mission, Vision, and Values**

The North Sound BH-ASO's contract with the Health Care Authority requires us to review all policies and update them as necessary on an annual basis. Policy #1011.00 established the "North Sound BH-ASO Mission, Vision, and Values". These were the same Mission, Vision, and Values that had been developed by the BHO. The new HCA contract requirements for BH-ASOs added new requirements for the BH-ASOs to demonstrate "cultural humility" and to develop systems of care that are "culturally appropriate". Given the awakened awareness of systemic racism and its impact on health, and to incorporate the new HCA contract requirements, we are proposing to update our Mission, Vision and Values, by making the following changes:

- **Culture:** We endeavor to cultivate cultural humility in attempting to understand the world view of the persons and communities we serve.
- **Social Equity:** We commit to working to reduce institutionalized racism and reduce related disparities in health care.

**Motion #20-38**

Approve the revised Policy #1011, Mission, Vision, and Values.

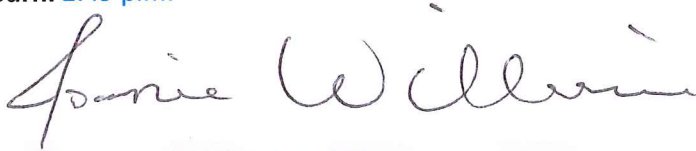
Bill Watson moved the motion for approval, Cammy Hart-Anderson seconded the motion, all in favor, none opposed, no abstentions, all in favor, motion #20-38 carried

Additional Conversation:

- Jill asked that a Procurement Policy Update be added to the September Agenda.
- Cammy asked for email updates on the new ASO Facility Lease progress.

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Adjourn: 2:49 p.m.

A handwritten signature in cursive script, reading "Joanie Williams".

Next meeting: *September 10th, 2020*

Respectfully Submitted,

Joanie Williams  
Clerk of the Board